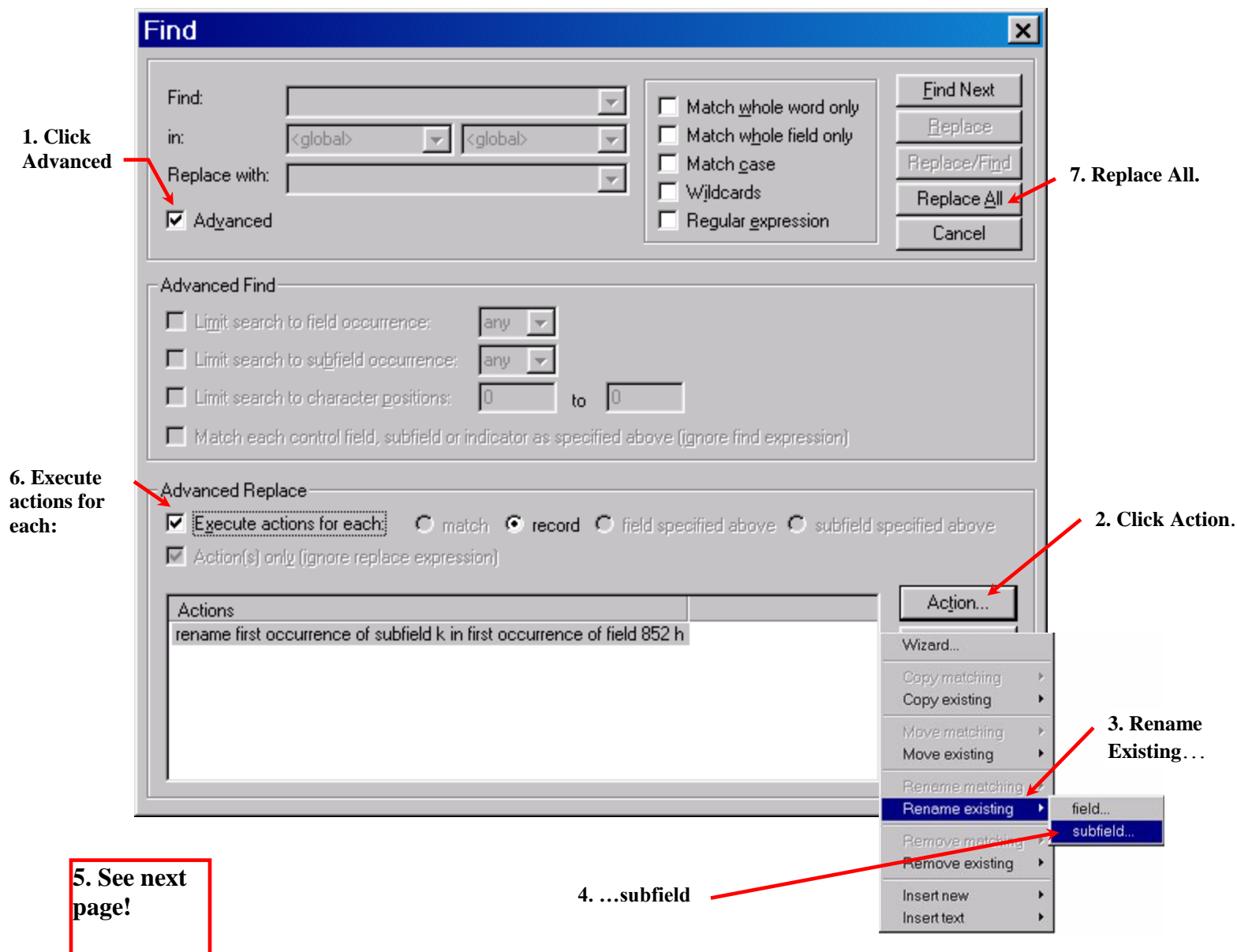


## GLOBALLY RENAMING A SUBFIELD

1. Search for the records you wish to change.
2. When the list of items comes up, right click anywhere in the list and choose Find...



(Step 5)

Choose Subfield

Please specify a subfield below:

Field/occurrence:

852

first

Subfield/occurrence:

k

first

< Back

Next >

Cancel

Rename

Please specify the new subfield identifier below:

h

< Back

Next >

Cancel